

## Notice of Privacy Practices

This notice describes how health information about you may be used and disclosed, and how you get access to your health information. Copies of this notice are given to all individuals receiving care. Please review this information carefully.

*Understanding your health record:* A record is made each time your visit this practice. Your symptoms, the practitioner's judgments, and a plan of treatment are recorded. This record serves as a basis for planning your care and treatment at future visits, and also serves as a means of communication among other health professionals who may contribute to your care. Understanding what information is retained in your record and how that information may be used will assist you to ensure it is accurate and make informed decisions about who, what, when, where, and why others may be allowed access to your health information.

*Understanding your health information rights:* Your health record is the physical property of your practitioner, but the content is about you, and therefore belongs to you. You have the right to review or obtain a paper copy of your health record, and to request that appropriate amendments be made to your health record. You have the right to request restrictions on certain uses and disclosures of your information, to authorize disclosure of the record to others, and be given an account of those disclosures. Other than activity that has already occurred, you may revoke any further authorizations to use or disclose your health information.

*Our responsibilities:* This practice is required to maintain the privacy of your health information and to provide you with this notice of our privacy practices. We're required to follow the terms of this notice and to notify you if we are unable to grant your request to disclose or restrict disclosure of your health information to others. The Two Frogs Healing Center of Frederick, Maryland reserves the right to change its practices and promises to make a good faith effort to notify you of any changes. Other than for the reasons described in this notice, the Two Frogs Healing Center and your practitioner agree not to use or disclose your health information without your authorization.

*To receive additional information or report a problem:* you may contact your practitioner. If you believe your privacy rights have been violated, you have the right to file a complaint with the owner of the Two Frogs Healing Center, and /or with the U.S. Secretary of Health and Human Services with no fear of retaliation by this office.

"I, \_\_\_\_\_\_, understand that the Two Frogs Healing Center will maintain my privacy to the highest standards and may use or disclose my personal health information for the purposes of carrying out treatment, obtaining payment, evaluating the quality of services provided and any administrative operations related to treatment or payment."

Client / Patient Signature:	Date:
6	
Signature of Witness:	Date:



Voluntary:	I hereby voluntarily consent to be treated with acupuncture, herbs, acupressure, cold laser acutherapy, electroacupuncture, cupping, vascular drainage, and Chinese energy healing. I understand that treatment may involve the insertion of needles and/or the application of warmth or herbal formulas to my skin. I understand that treatment may involve gentle hands-on contact with different areas of the body that relate to my conditions that I am coming for treatment. I further understand that any questions I have regarding treatment and procedures will be answered to my satisfaction.
Possible Side Effects:	I understand that the side effects from treatment, acupuncture, herbs, cupping, and vascular drainage may include temporary pain, slight bleeding, local bruising, or lightheadedness. According to the Law of Cure, it is possible that as healing occurs, certain symptoms may appear aggravated for a short time; this is considered a positive sign.
Medical Referral:	I understand that if my condition worsens, a new ailment arises, or I do not improve within the time established by my acupuncturist at the beginning of treatment, I should consult a licensed physician.
Safety:	I am aware that my practitioner uses only sterile, disposable needles or lancets which have never been used before and which are immediately disposed of in a Sharps container after use. My questions regarding safety have been answered and I know future questions would be welcome.
Returned Checks:	I am aware that I will be charged an additional \$29 processing fee for each returned check.
Cancellation Policy:	I understand that I may change or cancel an appointment at any time. If I cancel an appointment less than 24 hours before the agreed upon time, I understand that I will be charged the treatment fee. When I want to change or cancel an appointment, I will do so by phone at (301)228.FROG (301.228.3764).

Printed name of Client

Signature of Client

Date

Signature of Parent or Guardian

Twos Frogs
Healing Center

		FACT SHEET		
Date	Birthdate		Referred By	
Patient Name				
Street Address				
City		State		Zip
Home phone	Cell ph	noneEmail ad	ldress	
[] Male [] Female	e [] Single [] Married	[]Divorced []Widowed [	] Separated Race	
Height	Weight Age	Education [ ] High School	Graduate [ ] College de	grees
Occupation		SSN or Medicare Number		
Physician Name				
Physician Address				
		ade without permission)		
Date of last appoin	tment with regular physic	cian:		
Reason for that app	pointment			
Please list all medi	cations, vitamins, and / o	or food supplements you are c	currently taking:	
Medications			Dosage	
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Food Supplements				
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	Have you lost your interest in eating lately?	No	Yes	29
	Do you have a tendency to be too hot or too cold?	No	Yes	28
	Have you gained or lost more than 10 pounds in he last 6 months?	No	Yes	27
26. H	Have you ever desired or sought psychiatric help?	No	Yes	26
	Have you ever considered commiting suicide?	No	Yes	2
	Are you having any sexual difficulties?	No	Yes	2
	Are you disturbed by any work or family problems?	No	Yes	2
	Do little things often annoy you?	No	Yes	2
	Do you lose your temper often?	No	Yes	2
	Do you have a strong dislike for criticism?	No	Yes	2
	Do you have a tendency to be shy or sensitive?	No	Yes	1
	Are you troubled by frightening dreams or thoughts?	No	Yes	1
	Do you have a tendency to worry alot?	No	Yes	1
	Do you have difficulty relaxing	No	Yes	1
	Nould you say you have a hopeless outlook?	No	Yes	1
	Do you often cry?	No	Yes	1
	Do you usually feel lonely or depressed?	No	Yes	1
	Do you find if hard to concentrate or remember?	No	Yes	1
11. [	Do you find it hard to make decisions?	No	Yes	1
10. <i>A</i>	Are you nervous around strangers?	No	Yes	1
9. I	Do you have a tendency to shake or tremble?	No	Yes	
8. I	Has your handwriting changed lately?	No	Yes	
7. H	Have you ever had seizures or convulsions?	No	Yes	
6. I	s any part of your body always numb?	No	Yes	
5. [	Do you ever faint or feel faint?	No	Yes	
4. [	Do you bruise easily?	No	Yes	
	Do you have trouble stopping even a small cut from bleeding?	No	Yes	
	Does you skin itch or burn?	No	Yes	
	Do you have any skin problems?	No	Yes	
	f you don't understand a question, or would like to discuss it, circle it's number.			
	When a question asks for specific information, write the answer on the line next to the question number.			
- ·	Nhon a quantian anka for angolific information			
	he No or Yes line.			



37.	Do you take two or more alcoholic drinks per day?	No	Yes	37.
	Do you drink more than six cups/glasses of coffee,	No	Yes	38.
	tea, or cola soda per day?			
39.	Are you a regular user of sleeping pills, marijuana,	No	Yes	39.
	tranquilizers, pain killers, etc.?			
40.	Have you ever used heroin, cocaine, LSD, PCP, etc?	No	Yes	40.
	Do you drive a motor vehicle more than	No	Yes	41.
	25,000 miles per year?			
42.	How often do you use seat belts when riding in cars?		Never	42.
			Sometim	es
43.	List any country outside the United Stated you have			43.
	visited in the past six months			
	Are you troubled by heartburn?	No	Yes	44.
	Do you feel bloated after eating?	No	Yes	45.
	Are you troubled by belching?	No	Yes	46.
	Do you suffer discomfort in the pit of your stomach?	No	Yes	47.
	Do you easily become nauseated (feel like vomiting)?	No	Yes	48.
	Have you ever vomited blood?	No	Yes	49.
50.	Is it difficult or painful for you to swallow?	No	Yes	50.
	Are you constipated more than twice a month?	No	Yes	51.
52.	Are your bowel movements ever loose for more than one day?	No	Yes	52.
53.	Are your bowel movements ever black or bloody?	No	Yes	53.
54.	Do you suffer pains when you move your bowels?	No	Yes	54.
55.	Have you had any bleeding from your rectum?	No	Yes	55.
56.	Do you frequently get up at night to urinate?	No	Yes	56.
57.	Do you urinate more than five or six times a day?	No	Yes	57.
58.	Do you wet your pants or wet your bed?	No	Yes	58.
59.	Have you ever had burning or pains when you urinate?	No	Yes	59.
60.	Has your urine ever been brown, black, or bloody?	No	Yes	60.
61.	Do you have any difficulty starting your urine flow?	No	Yes	61
	Do you have a constant feeling that you have to urinate?	No	Yes	62
***	FOR MEN ONLY			
63.	Is your urine stream very weak and slow?	No	Yes	63.
	Has a doctor ever told you that you have prostrate trouble?	No	Yes	64.
	Have you had any burning or discharge from your penis?	No	Yes	65.
66.	Are there any swellings or lumps on your testicles?	No	Yes	66.
	Do your testicles get painful?	No	Yes	67.
***	FOR WOMEN ONLY			
	What was the date of your last menstrual period?		_//	68.
69.	Are you past menopause or have you had a hysterectomy?	No	Yes	69.
70.	If yes: Have you noticed any vaginal bleeding since?	No	Yes	70.
	(Please skip to question 74)			
71.	Was your last menstrual period normal?	Yes	No	71.
	Do you have heavy bleeding with your periods?	No	Yes	72.



73.	Have you had bleeding between your periods?	No	Yes	73.
	Do you ever have bleeding after intercourse?	No	Yes	74.
	Have you had any recent vaginal itching or discharge?	No	Yes	75.
	Do you examine your breasts at least once a month?	Yes	No	76.
	Have you ever noticed any lumps or pain in your breasts?	No	Yes	77.
	Have you had complications with any type of birth control?	No	Yes	78.
	Write in the month and year of your last Pap test			79.
	Print the following information in the spaces at the right >>>>			
	Number of pregnancies			80.
	Number of children born alive			81.
	Number of premature births			82.
	Number of miscarriages			83.
	Number of stillbirths			84.
	Have you ever had an abortion?	No	Yes	85.
	Questions 86-134 are for both MEN and WOMEN			00.
	Are you troubled with stiff or painful muscles or joints?	No	Yes	86.
	Are your joints ever swollen?	No	Yes	87.
	Are you troubled by pains in the back or shoulder?	No	Yes	88.
	Are your feet often painful?	No	Yes	89.
	Are you handicapped or disabled in any way?	No	Yes	90.
30.	Are you handicapped of disabled in any way?		165	30.
01	Do you have headaches more than once a week?	No	Yes	91.
	Does twisting your neck quickly cause pain?	No	Yes	91.
	Have you ever had lumps or swelling in your neck?	No	Yes	92.
93.	have you ever had lumps of swening in your neck?		165	93.
0/	Do you wear glasses or contacts?	No	Yes	94.
	Does your eyesight ever blur?	No	Yes	94.
	Is you eyesight getting worse?	No	Yes	96.
	Do you ever see double?	No	Yes	90.
	Do you ever see colored halos around lights?	No	Yes	97.
i		No	Yes	
	Do you ever have pains or itching in or around your eyes?	No	Yes	99.
	Do your eyes blink or water most of the time?			100. 101.
	Have you ever had any trouble with your eyes	No	Yes	101.
	in the last two years?			
100	De veu hour difficultur hearing?	No	Vaa	102
	Do you have difficulty hearing?	No	Yes Yes	102.
	Have you had any earaches lately?	No		103.
	Have you been troubled by running ears lately? Do you have a repeated buzzing or other noises in your ears?	No	Yes	104.
		No	Yes	105.
106.	Do you get motion sickness riding in a car or plane?	No	Yes	106.
407		NIa	Vaa	407
	Do you have any problems with your teeth?	No	Yes	107.
	Do you have any sore swellings on your gums or jaws?	No	Yes	108.
	Is your tongue sore or sensitive?	No	Yes	109.
110.	Has your sense of taste changed lately?	No	Yes	110.
			X	
	Is you nose stuffed up when you don't have a cold?	No	Yes	111.
	Does you nose run when you don't have a cold?	No	Yes	112.
	Do you ever have sneezing spells?	No	Yes	113.
	Do you ever have head colds two or more months in a row?	No	Yes	114.
	Does you nose ever bleed for no reason at all?	No	Yes	115.
116.	Is your throat ever sore when you don't have a cold?	No	Yes	116.



	Has a doctor told you that your tonsils have been enlarged?	No	Yes	117.
	Has your voice ever been hoarse when you didn't have a cold?	No	Yes	118.
119.	Do you wheeze or have to gasp to breathe?	No	Yes	119.
120.	Are you bothered by coughing spells?	No	Yes	120.
121.	Do you cough up a lot of phlegm, mucus, or thick spit?	No	Yes	121.
	Have you ever coughed up blood?	No	Yes	122.
123.	Do you get chest colds more than once a month?	No	Yes	123.
124.	Are you sweating more than usual or having night sweats?	No	Yes	124.
125.	Have you ever been told that you had high blood pressure?	No	Yes	125.
126.	Have you ever been bothered by a thumping or racing heart?	No	Yes	126.
127.	Do you ever get pains or tightness in your chest?	No	Yes	127.
128.	Do you have trouble with dizziness or lightheadedness?	No	Yes	128.
129.	Does every little effort leave you short of breath?	No	Yes	129.
130.	Do you wake up at night short of breath?	No	Yes	130.
	Are you using more pillows to help you breathe at night?	No	Yes	131.
132.	Doyou have trouble with swollen feet or ankles?	No	Yes	132.
133.	Are you getting cramps in your legs at night or upon walking?	No	Yes	133.
	Have you ever been told that you have a heart murmur?	No	Yes	134.
135.	Do you have any current spiritual practices	No	Yes	135.
	If Yes, please list/ describe			136.
				_
137.	Please describe your relationship to a Higher Power, God, or your c	oncept of the Divi	ine	137.
137.	Please describe your relationship to a Higher Power, God, or your c	oncept of the Divi		137.
	Please describe any special issues, problems or	oncept of the Divi		137. 137. 138.
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Please list the date(s) or	Please describe the name	Please list which physical symptoms, mental
date ranges when you have	of the medication, herb, or	abilities, or emotions improved or got worse.
taken medicines or	supplement or treatment.	For example (Joint pain increased, mental fog
supplements, or received	For example (Mepron),	decreased, more energy, etc)
treatments. For example	(Cats claw tincture), or	
(Jan 2010 – Nov 2011)	(IVIG)	